Quality Matrix and Action Template

School	Flinders View Primary School	Year of		
Principal	Principal Anna Nayda			
Key Element		ie 2021		
1: Data Informed Planning 2021				
2: Tracking and I	2022			
3 Assuring Consistent, High Quality Classroom Practice 2023				
4: Applying Evidence-Based, Learning Interventions 2024				
5: Engaging Abo	2025			
6: Promoting the	e Continuity of Learning	2026		

School Improvement

The ALALR supports a cyclic approach to:

- Continual improvement of school systems and processes for each of the 6 Key Elements
- Raising the prominence of Aboriginal learners.

NB: It is recommended that schools should review Element 1 'Data Informed Learning' in the first instance, as this element underpins the effectiveness of the other Key Elements.

Actions for Leaders

- Complete the *Quality Matrix* to audit and drive evidence based discussion.
- Identify one element for improving whole school processes each school year.
- Work with your team to plan and document improvement actions on the Action Template.
- Implement improvement actions and review implementation progress throughout the year
- **End of Year** Review the impact of the improvement actions to determine new actions / focus. Has there been improvement in each Aboriginal student's learning outcomes this year?
- Use information from the Action Template to inform the Annual Report 'Improvement –Aboriginal Learners'

Aboriginal Learner Achievement

Change Management for Sustainable Improvement



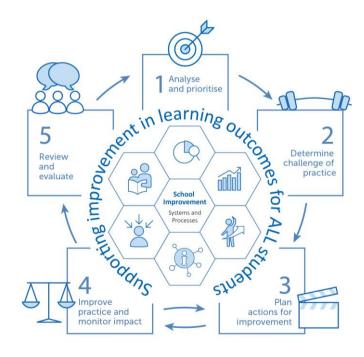
Effective Processes and Systems

Actions (cogs) working in sync build effective systems. Efficient systems support teachers to be more effective in supporting students to improve literacy/numeracy outcomes.



A 'lens' on Aboriginal learners

Supporting all students to reach potential is important. Given the complexity of issues, it is our responsibility to focus on supporting each Aboriginal learner to reach high and achieve potential.



Effective whole school processes and systems support:

- SIP cycle planning
- Teachers to be more targeted in their teaching.

Quality Matrix

Element 1 – Data Informed Planning

Element 1	Guiding questions	Indicators of degree of implementation: What evidence can leaders provide to show progress in each element?				
\mathcal{G}		Not evident	Low	Medium	High	
The collection and strategic analysis of assessment data to inform literacy and numeracy	How does the school effectively collect data for Aboriginal learners?	An assessment and reporting schedule for Aboriginal learnersisnotinplace ornot documented	An assessment and reporting schedule in place and captures data for some Aboriginal learners	A document assessment and reporting schedule – including more 'fine grained' assessments – is flexibly applied to capture all Aboriginal learner progress, and directly informs literacy and numeracyimprovement planning	A comprehensive, documented and regularly reviewed system for collecting, recording and managing data is in place, which aligns with literacy and numeracy improvement planning at whole-school, team and teacher levels	
improvement priorities for Aboriginal learners at the school, team and teacher level. The effective use of data to inform school decisions	How does the school support deep analysis of individual Aboriginal learner data?	A data management system is not evident, not consistently used or doesn't inform planning for Aboriginal learners	A local data management system, including the Improvement Dashboard, is used to compare individual Aboriginal learner data against standards (SEA)	A comprehensive data management system, including the Improvement Dashboard, is used for in- depth analysis of Aboriginal learner progress and achievement. This analysis is shared across the school and informs actions	A comprehensive data management system is embedded, visible and highly adopted by all staff to drive: — high-quality data analysis — regular monitoring of levels of achievement and progress — visible evidence of 'fine grained' growth This directly leads to specific actions aligned to the school's improvement planning	
and teacher practice for each Aboriginal learner.	How does the school ensure Aboriginal learners are prominent in improvement planning?	Aboriginal learners are not prominent within improvement planning processes	Planning and actions for literacy and numeracy improvement relate to some Aboriginal learners	Aboriginal learners are prominent within literacy and numeracy improvement planning for teams and teachers	Leaders, teams and all teachers can articulate how Aboriginal learners are prominent within improvement planning, and can explain the impact on their actions, at a range of levels	

Action Template

Matrix Rating (Pre / Post Implementation)			
12/2020	HIGH		

Data Informed Planning The collection and strategic analysis of assessment data to inform literacy and numeracy improvement priorities for Aboriginal learners at the school, team and teacher level. The effective use of data to inform school decisions and teacher practice for each Aboriginal learner.

Key Element 1



Focus area / guiding questions	New Improvement Action(s) planned for 2021	Person responsible for this action	Timeline for completion of action	Actioned 🗸
 Data Collection Data Management How does the school effectively collect data for Aboriginal learners? 	 Know Thy Impact: Improve mathematical data collecting, recording, actioning and management systems to ensure the collation of Mathematical Data of Aboriginal Learners is easily accessible to all stakeholders. Explore high impact mathematical assessments that support classroom teachers to regularly review mathematics learning and assist them to plan next steps. Trial School-Based Mathematics Assessment and review in correlation with PAT-M (Term 3). Explore best use of BIIN and how these assessments can be used to diagnose students' misconceptions in number. Improve mathematical data collecting, recording, and management systems (include in the Data Analysis Report). Raise the prominence of Aboriginal Learner's in Data collection practices.	Curriculum Leader/ Data Specialist AETs Site Improvement Team (SIT) Data Specialist	Term 1 Week 2, Term 1 Term 1 Each Term	
 Analysis of Data Whole school/Cohort Class groups Individual students How does the school support deep analysis of individual Aboriginal	 Ensure Aboriginal Learner achievement is highlighted/documented in mathematical and literacy data collation and reviewed regularly. Ensure Aboriginal Learners Achievement is part of the improvement conversations in PDPs and working with coach/Intervention specialists. Regular weekly time allocated for like year teachers to use data analysis to collaboratively plan for teaching and learning. 	Line Managers Leaders	Each Term Each Term Week 1, Term 1	
analysis of individual Aboriginal learner data? • Raising the Prominence of Aboriginal learners - School wide planning - Individual Aboriginal students How does the school ensure Aboriginal learners are prominent in improvement planning?	 Raise the prominence of ALAR in Site monitoring and self-review processes. Aboriginal Learner Achievement Data to inform the work of ACEOs working in classrooms. Aboriginal Learner Achievement Data to form part of the conversations around learning improvement in Aboriginal Education Team Meetings. Aboriginal Learner Achievement Data to form part of the conversations around learning improvement in Site Improvement Team/ Leadership/ Data Team Meetings. ALAR is reviewed yearly through annual review processes at site level and as part of Aboriginal Education Team Review. Highlight in Site Improvement Documents 'HOW' the actions and directions of these documents impact on Aboriginal Learners and 'HOW' Aboriginal Learning pedagogies and perspectives are embedded across the school in curriculum learning, resourcing, pedagogies and processes. 	Aboriginal Education Team SIT /Leadership Aboriginal Education Team AET	Every 5 weeks Every 5 weeks Every 5 weeks Term 4 Term 1	

Quality Matrix

Element 2 – Tracking and Monitoring Growth and Achievement

Element 2		What evidence can leaders provide to show progress in each element?				
	Guiding Questions	Not evident	Low	Medium	High	
The ongoing monitoring of learning growth and achievement in literacy and numeracy for Aboriginal learners to inform improvement actions and goal-setting.	How does the school track, monitor and review the growth and achievement of every Aboriginal learner?	No system exists to monitor the progress of Aboriginal learners against relevant school standards or benchmarks Teachers do not use data to inform their teaching practice	Aboriginal learner progress is irregularly monitored against standards or benchmarks with some leaders and/or teachers using this information to inform their actions	Collaborative teams regularly meet to monitor progress, analyse outcomes, and determine strategies responsive to the needs of individual Aboriginal learners	Specific teams of leaders and/or teachers regularly meet to monitor the progress of all Aboriginal learners These teams review the effectiveness of strategies on individual growth, and continually review school systems, programs and resources	
	How does the monitoring of progress inform Aboriginal learner literacy and numeracy goals?	There are no literacy and numeracy learning goals for Aboriginal learners	There are some learning goals set, but not necessarily connected to relevant data. The goals are irregularly reviewed with limited Aboriginal learner involvement	There are data-informed learning goals established in discussion with Aboriginal learners in light of their progress. These goals are regularly reviewed	Aboriginal learners are actively involved in determining individual literacy and numeracy learning goals, and in evaluating their progress in achieving them. The goals are data-informed, clearly documented and shared with families	

Action Template

Matrix Rating (Pre / Post Implementation)				
12/2020	MEDIUM			

Tracking and Monitoring Growth and Achievement The ongoing monitoring of learning growth and achievement in literacy and numeracy for Aboriginal learners to inform improvement actions and goal setting.



Focus area / guiding questions	New Improvement Action(s) Planned for 2021	Person responsible for this action	Timeline for completion of action	Actioned
Growth and achievement of learning: tracked, monitored and reviewed How does the school track, monitor and review the growth and achievement of every Aboriginal learner?	 Monitoring Progress of All Aboriginal Learners Aboriginal Education Team and Data Team to monitor the progress of ALL Aboriginal Learners (review the effectiveness of strategies on individual growth). Classroom Teachers use Impact Cycles/ Learning Sprints to track and monitor individual student achievement and growth. Continue to monitor 'at risk and targeted/ identified students through- PLCs/Teams, DATA Management Team, Intervention Specialist, Student Service Officer, STAR Committee, Aboriginal Education Team Leaders to monitor the effectiveness of whole-school pedagogies and continually review school systems, programs and resources. Oral Language Assessment to be introduced to improve the monitoring and tracking of SAE. 	Aboriginal Education Team and Data Team Classroom Teachers Data Team Leaders and SIT	Each Term Every 5 weeks Every 5 weeks Annual Self-Review Process	
Data-informed literacy and numeracy goals for Aboriginal learners How does the monitoring of progress inform Aboriginal learner literacy and numeracy goals?	 One Child One Plans Ensuring there are data-informed learning goals that are established through active discussion with Aboriginal learners, on all OCOPS Streamline the process of establishing, reviewing OCOPs Determine clear processes for the reviewing of goals, and evaluation of progress (informed by data). Involvement of students in the review and monitoring of their goals. These are made visual to students. 	Special Needs Coordinator, Classroom Teachers, ACEO	End of Term 1	

Quality Matrix

Element 3 – Assuring Consistent High Quality Classroom Practice

Element 3	Guiding questions	What evidence can leaders provide to show progress in each element?			
		Not evident	Low	Medium	High
The continuous building of high-quality practice to deliver on whole-school commitments to action that will directly impact on Aboriginal achievement.	How does the school ensure a collective 'commitment to action' towards raising the achievement of all Aboriginal learners in literacy and numeracy?	There are no agreed practices to raise Aboriginal learner achievement in literacy and numeracy	There are some agreed practices that are understood and applied in some classes to raise Aboriginal learner achievement in literacy and numeracy	There is agreed collective practice which drives the raising of literacy and numeracy achievement for Aboriginal learners, and is adopted across most classes	There is a widely shared and reviewed, agreed set of practices, which are consistently articulated and applied across all classes
This is supported by relevant professional learning, together with performance development systems and processes.	How does the school continuously build teacher capacity for raising literacy and numeracy achievement of Aboriginal learners?	There are no processes to continuously build teacher capacity for raising the literacy and numeracy achievement of Aboriginal learners	There are some capacity- building processes that are indirectly associated with raising the literacy and numeracy achievement of Aboriginal learners	There is a detailed set of capacity building processes, aligned in connected ways, which directly impact on the classroom practice of most teachers for literacy and numeracy	A comprehensive and regularly reviewed set of capacity building strategies – including feedback – is applied and directly impacts on the planning and practice of all teachers
	How do the school's performance development processes ensure quality practice is evident for every Aboriginal learner?	There are no performance processes that reference teacher practice for raising the achievement of Aboriginal learners	There are some performance processes that connect teacher practice to raising the achievement of Aboriginal learners	There is a clear link between performance development processes and practice, which raises the achievement of Aboriginal learners for most teachers. This is supported by regular professional discussions	There is documented feedback for all teachers that directly connects teacher practice to raising achievement in literacy and numeracy for Aboriginal learners

Action Template

Matrix Rating (Pre / Post Implementation)			
12/2020	MEDIUM		

Assuring Consistent
High Quality
Classroom Practice

The continuous building of high-quality practice to deliver on whole-school commitments to action that will directly impact on Aboriginal achievement. This is supported by relevant professional learning, together with performance development systems and processes.

Key Element 3



Focus area / guiding questions	New Improvement Action(s) planned for 2021	Person responsible for this action	Timeline for completion of action	Actioned 🗸
Collective 'commitment to action'. How does the school ensure a collective 'commitment to action' towards raising the achievement of all Aboriginal learners in literacy and numeracy?	Collective Commitment to Action: Ensuring Classroom Consistency All Whole-School Agreements documented and made transparent to all stakeholders (Google Shared Drive). Ensure all teachers familiarise themselves with SIP and Whole-School Agreements. ALL teachers consistently embed Whole-school Agreements in and improvement actions from the SIP in their classrooms. Leaders monitor the embedding of WSA through PDPs and Performance Development processes. Areas of inconsistency to be addressed through Professional Development meetings and monitored through Performance Management Processes.	Curriculum Leader All teachers/ leaders All teachers/ leaders Leaders Leaders	Week 1, Term 1 Ongoing monitoring Ongoing Each Term Each Term / As needed	
Continuous building of teacher capacity. How does the school continuously build teacher capacity for raising literacy and numeracy achievement of Aboriginal learners? Performance development processes.	 Continuous building of teacher capacity: Narrow and Deep Learning Focus Develop 3 year Professional Learning Plan (to match the needs of the school as identified through self-review processes). Clear induction processes for new staff Narrow and Deep Learning Focus that builds on practice and strategies most conducive to raising the achievement of Aboriginal Learners. AET supports teachers as instructional coach to improve high-impact strategies that support Aboriginal Learners including those from the EAL/D modules. 	Leaders/SIT Leaders AET	Term 1 Term 1 Ongoing Ongoing	
How do the school's performance development processes ensure quality practice is evident for every Aboriginal learner?	Performance Development Processes: Link Performance Development processes and practice to Aboriginal Learners PDP processes and Performance Development and Management to show clear links to raising the achievement of Aboriginal Learners. Aboriginal achievement and learning to for a part of PDP conversations. Documented feedback provided to teachers that directly connects teacher practice to raising achievement in literacy and numeracy for Aboriginal Learners.	Leaders Teachers	Each Term Each Term Every 6 months (as per PDP)	

Quality Matrix

Element 4 – Applying Evidence-based, Learning Interventions

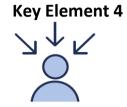
Element 4		Indicators of degree of implementation: What evidence can leaders provide to show progress in each element?				
	Guiding questions	Not evident	Low	Medium	High	
Effective and targeted learner interventions which support and/ or extend Aboriginal learner achievement.	How does the school effectively provide literacy and numeracy intervention for identified Aboriginal learners?	There is no process for providing access to learner intervention as additional support. Aboriginal learners are not identified and targeted to receive the required literacy and/or numeracy support	Aboriginal learners are identified on the basis of data, with some learners provided with additional inclass support or access to intervention programs	All identified Aboriginal learners receive additional in-class support or intervention programs from highly trained providers	There is a set of documented, reviewed and evaluated intervention strategies. All identified Aboriginal learners receive the support required to maximise their achievement in literacy and numeracy	

Action Template

Matrix Rating (Pre / Post Implementation)			
12/2020	HIGH		

Applying Evidence-Based, Learning Interventions

Effective and targeted learner interventions which support and/or extend Aboriginal learner achievement.



Focus area / guiding questions	New Improvement Action(s) Planned for 2021	Person responsible for this action	Timeline for completion of action	Actioned ✓
Provision of effective intervention and/or extension. How does the school effectively provide literacy and numeracy intervention for identified Aboriginal learners?	 Provision of effective intervention and extension (Literacy) Ensure that literacy intervention in facilitated in the most conducive way to maximising Aboriginal student learning through continual monitoring of Aboriginal Learner Achievement Data. Monitoring of Aboriginal Achievement Data to support program facilitation and measure the impact on learning for individual students. Introduce Pre-lit into preschool to ensure school readiness and oral language/ phonological awareness development (Wave 1). Use of Heggerty in Early Years Classrooms to support Phonological Awareness development of Aboriginal Learners (Wave 1). 	Literacy Intervention Specialist Curriculum Lead/AET Data Team Preschool Classroom teachers	Every 5 weeks Every 5 weeks End of Term 2 End of Term 1	
	Provision of effective intervention and extension (MATHEMATICS) Ensure that numeracy intervention (Wave 3) in facilitated in the most conducive way to maximising Aboriginal student learning- AET/Numeracy Intervention Specialist and ACEOs to support facilitation of this. Ensure that numeracy intervention programs are high impact and evidence based. Ensure that all numeracy support is targeted to the areas that students require the most support and that this process is informed by Aboriginal Student Achievement Data. Monitoring of Aboriginal Achievement Data to support program facilitation and measure the impact on learning for individual students. Ensure a Waved approach is utilized to maximise the impact of Wave 1 and 2 instruction and make the need for Wave 3 remedial intervention redundant.	Numeracy Intervention Specialist AETs Curriculum Lead Data Team	End of Term 2 End of Term 2 Term 1 Every 5 weeks End of Term 1	

Quality Matrix

Element 5 – Engaging Aboriginal families as partners in literacy and numeracy learning

Element 5	Guiding questions	Indicators of degree of implementation: What evidence can leaders provide to show progress in each element?				
		Not evident	Low	Medium	High	
ngaging Aboriginal amilies as partners in teracy and numeracy earning. ata-informed conversations with boriginal families about ne growth, achievement and successes of their hild, and the strategies to best support them.	How does the school ensure that there are culturally respectful and purposeful conversations with families about: — learner progress and Achievement based on evidence? — the support provided by the school for the learner? — the ways in which the family can support the learner's growth in literacy and numeracy?	There are no proactive strategies in place to enable data-informed conversations specifically with families of Aboriginal learners	The school has developed some proactive strategies to share data-based information with families Aboriginal learners	The school uses a range of planned and spontaneous opportunities to engage families in effective 2-way conversations to support the growth of Aboriginal learners in literacy and numeracy	The school has a range of clearly documented and reviewed proactive strategies for effective, regular, 2-way communication with all familie of Aboriginal learners Families are included as key players in the review process and contribute to the development and monitoring or relevant literacy and numeracy goals	

Action Template

Matrix Rating (Pre / Post Implementation)					
12/2020 MEDIUM					

Engaging Aboriginal Families as Partners in Literacy and Numeracy learning

Data-informed conversations with Aboriginal families about the growth, achievement and successes of their child, and the strategies to best support them.



Focus area / guiding questions	New Improvement Action(s) planned for 20	Person responsible for this action	Timeline for completion of action	Actioned ✓
Provision of effective intervention and/or extension How does the school ensure that there are culturally respectful and purposeful conversations with families about: • learner progress and achievement based on evidence? • the support provided by the school for the learner? • the ways in which the family can support the learner's growth in literacy and numeracy?	Proactive and planned ways to engage Aboriginal Families in conversations about Aboriginal learning goals needs to be streamlined and well documented explicitly (i.e OCOPS, Parent/teacher interviews). Information Sessions to be held re: interventions facilitated by the school and how these help student learning and achievement. Performance Development processes/ meetings and conversations to include a focus on classroom teachers communicating with 3 different Aboriginal families per term about their child's literacy and numeracy progress in relation to: -Learner progress and achievement based on evidence - The support provided by the school for the learners - The ways in which the family can support the learner's growth in literacy and numeracy	Aboriginal Education Team Intervention Specialists Leaders	End of Term 2 End of Term 2 Each Term	

Quality Matrix

Element 6 – Promoting the Continuity of Learning

Element 6	Guiding questions	Indicators of Degree of Implementation: What evidence can leaders provide to show progress in each element?				
010		Not evident	Low	Medium	High	
The comprehensive sharing of detailed information about each Aboriginal learner. (ie change of teacher or school)	How does the school facilitate the effective sharing of information about each Aboriginal learner's progress within the school?	There is no system for the sharing of information specifically about Aboriginal learners	There is no consistent, whole-school approach for the sharing of literacy and numeracy data and information about Aboriginal learners. However, some teachers do share relevant data with other teachers	Whole-school processes facilitate most teachers sharing literacy and numeracy data, additional support, and other relevant information for Aboriginal learners	A documented and reviewed whole-school approach is established where all teachers share literacy and numeracy data and relevant information, for all Aboriginal learners This is actioned before the commencement of classes in the following year where relevant	
	How does the school organise for the sharing of literacy and Numeracy information as part of cross-site transition processes?	There are limited transition processes in place, with no specific reference to literacy and numeracy data or teaching strategies and support for Aboriginal learners	There are some transition processes in place to support the transfer of literacy and numeracy data for Aboriginal learners, but no shared teaching strategies or support information	There is a well organised set of transition processes in place that support significant transfer of literacy and numeracy data with some information about teaching strategies or support received	There is a comprehensive, systematic transition process in place that supports the significant sharing of literacy and numeracy data for all Aboriginal learners. This is accompanied by a well-documented description of relevant teaching strategies an support mechanisms	

Action Template

Matrix Rating (Pre / Post Implementation)				
12/2020 MEDIUM				

Promoting the Continuity of Learning

The comprehensive sharing of detailed information about each Aboriginal learner (ie change of teacher or school).

Key Element 6



Focus area / guiding questions	New Improvement Action(s) planned for 20	Person responsible for this action	Timeline for completion of action	Actioned ✓
 Data and information about Aboriginal learners shared within a school. (teacher-to-teacher, year-to-year transition) 	 Quality check the information that is passed on each year between teachers and how it is being stored/ used. Determine what Mathematics Data will be passed on each year (other than PAT-M and NAPLaN). 	AET/ Curriculum Lead	Term 1 and 4 Term 1	
How does the school facilitate the effective sharing of information about each Aboriginal learner's progress within the school? • Transition of data and information	Transition Processes Information sharing processes to be documented with clear outlines of what will be shared and how. Between: Playgroup and Preschool Preschool and Reception Year 7 to Year 8 (and later Year 6-8)	AET/ Leaders	End of Term 2	
How does the school organise for the sharing of literacy and numeracy information as part of cross-site transition processes?				
Documentation of learning goals and support in each learner's 'One Plan'				

Quality Matrix

Aboriginal Learner Achievement Key Element Synopsis			Inter-related elements of school-wide systems and processes		
Key Elements		Elaboration	Key Focus Areas	Guiding Questions	
Data-Informed Planning		The collection and strategic analysis of assessment data to inform literacy and numeracy improvement priorities for Aboriginal learners at the school, team and teacher level The effective use of data to inform school decisions and teacher practice for each Aboriginal learner	Effective collection of data Deep analysis of data Prominence of Aboriginal learners in planning	How does the school effectively collect data for Aboriginal learners? How does the school support deep analysis of individual Aboriginal learner data? How does the school ensure Aboriginal learners are prominent in improvement planning?	
Tracking and Monitoring Growth and Achievement		The ongoing monitoring of learning growth and achievement in literacy and numeracy for Aboriginal learners to inform improvement actions and goalsetting	Growth and achievement of learning: tracked, monitored and reviewed Data-informed literacy and numeracy goals for Aboriginal learners	How does the school track, monitor and review the growth and achievement of every Aboriginal learner? How does the monitoring of progress inform Aboriginal learner literacy and numeracy goals?	
Assuring Consistent High Quality Classroom Practice		The continuous building of high-quality practice to deliver on whole-school commitments to action that will directly impact on Aboriginal achievement. This is supported by relevant professional learning, together with performance development systems and processes	Collective 'commitment to action' Continuous building of teacher capacity Performance development processes	How does the school ensure a collective 'commitment to action' towards raising the achievement of all Aboriginal learners in literacy and numeracy? How does the school continuously build teacher capacity for raising literacy and numeracy achievement of Aboriginal learners? How do the school's performance development processes ensure quality practice is evident for every Aboriginal learner?	
Applying Rigorous, Evidence- Based, Learning Interventions	70	The effective and targeted learner interventions which support and/or extend Aboriginal learner achievement	Provision of effective intervention and/or extension	How does the school effectively provide literacy and numeracy intervention for identified Aboriginal learners?	
Engaging Aboriginal Families as Partners in Literacy and Numeracy Learning		Data-informed conversations with Aboriginal families about the growth, achievement and success of their child, and the strategies to best support them	Two-way communication and involvement of families in supporting the progress and achievement of Aboriginal learners in literacy and numeracy	How does the school ensure that there are culturally respectful and purposeful conversations with families about: • learner progress and achievement based on evidence? • the support provided by the school for the learner? • the ways in which the family can support the learner's growth in literacy and numeracy?	
Promoting the Continuity of Learning		The comprehensive sharing of detailed information about each Aboriginal learner. (ie change of teacher or school)	Data and information about Aboriginal learners shared within a school (teacher-to-teacher, year-to-year transition) Transition of data and information about Aboriginal learners across sites Documentation of learning goals and support in each learner's 'One Plan'	How does the school facilitate the effective sharing of information about each Aboriginal learner's progress within the school? How does the school organise for the sharing of literacy and numeracy information as part of cross-site transition processes?	